



Clinic Policies

Thank you in advance for your willingness to comply with the clinic policies. Clinic policies are in place out of consideration for all patients and the practitioner.

Confidentiality

All of the information shared is kept confidential unless a written release is approved and signed by you. Certain legal limits on confidentiality do not need a release from you:

- If there is convincing evidence that you are in immediate danger to yourself or others.
- If you are involved in a medical emergency.
- Incidents of child or elder abuse, including physical, sexual, or neglect must be reported by the practitioner to the necessary agencies.
- A court of law may subpoena information and may order release of information.

Scheduling

Please plan to arrive 10 minutes prior to your reservation to allow time for checking in, using the restroom, filling out medical history forms and getting settled.

Cancellation

Please be respectful of our **24-hour cancellation policy**. Call or text (608) 960-8512 to cancel or reschedule appointments.

Payment

Full payment is due at the time of service. Acceptable forms of payment include cash, and check. A \$25 charge will be taken on all returned checks.

As client, I agree to the conditions of my therapeutic alliance as outlined above.

Client signature: _____ Date: _____